



July 2021

## **Incident Command System (ICS) Recommended Online Courses**

Hospitals in Louisiana are facing challenging emergency situations with an ever-increasing frequency. In order to assist with the management of these types of situations FEMA provides a wide range of courses that will assist leadership with the management of these emergent events. These courses are available online and have no charge associated with them and they can be taken at your own speed.

**It is recommended that all personnel who are actively engaged in the management of emergent events take the following courses:**

**IS-100.C** Introduction to the Incident Command System (\*healthcare specific one retired)

**IS-200.C** Basic Incident Command System for Initial Response (\*healthcare specific one retired)

**IS-700.B** National Incident Management System (NIMS) An Introduction

These courses make up the bulk of the ICS system and are recommended for any non-Incident Commander role. If personnel are going act as the Incident Commander it is recommended that the following course be completed prior to fulfilling this role.

**IS-800.C** National Response Framework, An Introduction.

It is recommended that **managers and above** take the 100, 200, & 700 courses because if a protracted event occurs the Incident Commander may require extra human resources to operate Incident Command. A policy should be established of allowing personnel, with the correct level of training, to rotate through positions in the Incident Command System in order to gain real world experience.

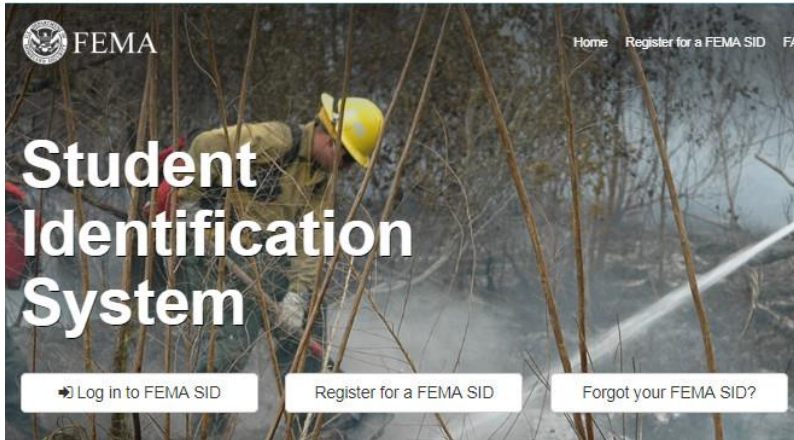
There are a number of other courses that are available both online and in person. Please contact your local healthcare coalition ADRC for further information. It is highly recommended that personnel fulfilling the Incident Commander role take ICS-300 Intermediate ICS and ICS-400 Advanced ICS, although these are instructor-based classes.

To begin you will need to go to the FEMA website and obtain a FEMA ID. Once you have this ID you will be able to take the courses online and then take an exam. Upon successful completion of the exam you will have the ability to print a certificate of completion. The following pages contain detailed instructions on how to get a FEMA SID and where to go to start the online classes.



## Step 1 Obtain a FEMA SID

1. Go to <https://cdp.dhs.gov/FEMASID/> in your web browser
2. Navigate the mouse over the Register for a FEMA SID button and single left click



### What is a FEMA SID?

FEMA Student Identification (SID) number is a unique number generated and assigned to anyone who needs or is required to take training provided by a FEMA organization. Your FEMA SID uniquely identifies you throughout the FEMA organization and all of its agencies. The goal is for your FEMA SID to serve as your personal identification number instead of your Social Security Number (SSN) in support of FEMA's effort to decrease/cease the use of SSN for identifying and tracking individuals.

### Why do I need a FEMA SID?

A FEMA SID is required to register for and participate in any training provided by FEMA. All FEMA training providers' registration systems and enrollment procedures require a valid FEMA SID. The FEMA SID will serve as your unique identifier and be used to maintain the record of FEMA training you attended.

3. Please fill out the information requested on the following screens

## Complete this form to register for your FEMA Student Identification Number (FEMA SID)

[Paperwork Burden Disclosure Notice](#)

All fields are required unless indicated otherwise.

### Full Legal Name

Please provide your full legal name. Do not use shortened versions, nick names or abbreviations.

<b>First Name</b>	<b>Middle Name (optional)</b>	<b>Last Name</b>
<input type="text" value="Full Legal First Name"/>	<input type="text" value="Middle Name"/>	<input type="text" value="Full Legal Last Name"/>
<b>Suffix</b>	<b>Maiden Name (optional)</b>	<b>Preferred Name (optional)</b>
<input type="text" value=""/>	<input type="text" value="Maiden or Alternate Last Name"/>	<input type="text" value="The name you go by, if not your first na"/>



## Primary Contact Information

Your individual business email will be used to send your account information and other email alerts.

Please use your individual business email and phone number. A shared group email address cannot be used if it is used for more than one account. Please avoid using your personal email and phone number unless it is your only option.

**Work Email**

**Confirm Work Email**

**Work Phone**

If possible, please provide an alternate email and phone. Password resets, and other email will go to this email as well as your work email above.

**Alternate Email (optional)**

**Alternate Phone (optional)**

## When and Where you Were Born

**Date of Birth**

**Country of Birth**

**City of Birth**

**State of Birth**

## Security Questions

These questions will be used when you need to reset your password, talk to someone at the help desk or retrieve a forgotten Student ID. Choose a question from each list below and provide an answer that only you will know. Answers must be longer than 2 characters and are not case sensitive. *We recommend using simple, one-word answers so that they will be easier to remember.*

**Question #1**

**Answer #1**

**Question #2**

**Answer #2**

**Question #3**

**Answer #3**



## Create your Password

Your Password

Confirm your Password

Show Password

✘

Your new password must meet the following requirements:

- ✘ 12 or more characters
- ✘ At least 1 number
- ✘ At least 1 upper case letter
- ✘ At least 1 lower case letter
- ✘ At least 1 of these \$ % ^ , ! # - \_ + = ; : ~ characters
- ✘ New Password and Confirmation must match

## Privacy Statement

**PURPOSE:** The FEMA Student Identification (SID) number is used as the unique individual identifier for all applicants requesting training at FEMA training facilities. The FEMA SID number is used as the applicant's unique student identifier for the following areas: training records and continuing education credit through the International Association for Continuing Education and Training. Some facilities may still require the social security number for training medical records, travel authorizations, and travel reimbursement.

**ROUTINE USES:** The FEMA SID number is stored for a minimum of 40 years. This information is used by FEMA staff and its training partners on a need to know basis for Official Administrative purposes only. Release of an individual's FEMA SID number or other personally identifiable information will not be granted to any person or agency outside of FEMA or its training partners without a written request for the information and written permission from the applicant, staff or faculty member.

**DISCLOSURE IS VOLUNTARY:** Disclosure is voluntary. Although without disclosure of your personal information we cannot create a unique FEMA SID number to use as a unique identifier in place of your social security number. Without a FEMA SID you may not be eligible for training at FEMA training facilities.

I agree to the Privacy Statement

Register

Please note the password requirements for this website are fairly complex! You will need at least a 12-digit password with at least 1 Number, 1 Upper Case, 1 Lower Case, and at least one special character. Once you agree to the privacy statement single left click the blue register button and you will be presented with your FEMA SID. Please write this down as you will need it for the courses to follow.





## Step 2 Begin the IS-100.C Introduction to the Incident Command System

1. Go to the <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

**IS-100.C: Introduction to the Incident Command System, ICS 100**

Enter Keyword(s) or Course Code

**TAKE THIS COURSE**

[Interactive Web Based Course](#)

**CLASSROOM MATERIALS**

[Download Classroom Materials](#)

**TAKE FINAL EXAM**

Please note that the IS Program now requires a FEMA SID to be used instead of your SSN. If you do not have a SID, [register for one here](#).

[Take Final Exam Online](#)

**NOTICES**

Test questions are scrambled to protect test integrity

**Course Date**  
6/25/2018

**Course Overview**  
ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). The Emergency Management Institute developed its ICS courses collaboratively with:

- National Wildfire Coordinating Group (NWCG)
- U.S. Department of Agriculture
- United States Fire Administration's National Fire Programs Branch

**Course Objectives:**

At the completion of this course, you should be able to:

- Explain the principles and basic structure of the Incident Command System (ICS).
- Describe the NIMS management characteristics that are the foundation of the ICS.
- Describe the ICS functional areas and the roles of the Incident Commander and Command Staff.
- Describe the General Staff roles within ICS.
- Identify how NIMS management characteristics apply to ICS for a variety of roles and discipline areas.

2. Start by clicking on the Interactive Web Based Course and proceed through the program.
3. When you have completed the program please click on the Take Final Exam Online choice. You will be asked to enter your FEMA SID and then take the exam. Please ensure you print out a copy of your certificate.

## Step 3 Take other online FEMA courses

Advance through the IS-200.C, IS-700.B, and the IS-800.C in sequential order.

## Step 4 Sign up for other, instructor led, FEMA courses

Please consult the attached list for other FEMA courses. Contact your regional ADRC for course dates.

Course Title/Version	Course Location	Overview	Audience	Healthcare Audience Referenced <sup>1,2</sup>	Prerequisites	Course Length Cited
IS-100.c <i>Introduction to the Incident Command System, ICS 100</i> (updated 6/25/2018)	<a href="https://training.fema.gov/IS/courseOverview.aspx?code=IS-100.c">https://training.fema.gov/IS/courseOverview.aspx?code=IS-100.c</a>	ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).	The target audience includes persons involved with emergency planning, and response or recovery efforts.	Personnel designated to fulfill ICS roles (e.g., hospital emergency manager, hospital administration, department heads) should take ICS-700 and ICS-100 or equivalent, though additional participants may include the following healthcare organization staff...	None	2 hours (web-based)
IS-200.C: <i>Basic Incident Command System for Initial Response</i> (updated 3/11/2019)	<a href="https://training.fema.gov/IS/courseOverview.aspx?code=IS-200.c">https://training.fema.gov/IS/courseOverview.aspx?code=IS-200.c</a>	IS200, Basic Incident Command System for Initial Response, reviews the Incident Command System (ICS), provides the context for ICS within initial response, and supports higher level ICS training. This course provides training on, and resources for, personnel who are likely to assume a supervisory position within ICS.	The intended audience(s) are response personnel at the supervisory level who are involved with emergency planning, response, or recovery efforts.	Personnel designated as middle management personnel should also take ICS-200 or the equivalent. Others who may consider ICS-200 include physicians, department managers, unit leaders, charge nurses, and staff members (e.g., hospital administration) that would have a role in an emergency operations center (e.g., hospital, local, or state).	IS-100.c An Introduction to the Incident Command System (ICS 100).	4 hours (web-based)
ICS-300 <i>Intermediate ICS for Expanding Incidents</i>	On-site. Monitor Louisiana GOHSEP's Training & Events website for dates and locations. <a href="http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE">http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE</a>	ICS-300 provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS 100 and ICS 200 courses.	Individuals who may assume a supervisory role in incidents. Note: During a Type 3 incident, some or all of the Command and General Staff positions may be activated, as well as Division/Group Supervisor and/or Unit Leader level positions. These incidents may extend into multiple operational periods.		The most current versions of: IS-100, Introduction to the Incident Command System; IS-200, Incident Command System for Single Resources and Initial Action Incidents; IS-700, National Incident Management System, An Introduction; and IS-800, National Response Framework, An Introduction	21 hours (in-person)
ICS-400 <i>Advanced Incident Command System for Command and General Staff - Complex Incidents</i>	On-site. Monitor Louisiana GOHSEP's Training & Events website for dates and locations: <a href="http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE">http://gohsep.la.gov/RESOURCES/TRAINING-EVENTS-SCHEDULE</a>	ICS-400 provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in ICS 100 through ICS 300 courses, which are prerequisites for the ICS 400 course.	The target audience for this course is senior personnel who are expected to perform in a management capacity in an Area Command or Multi-Agency Coordination Entity.		The most current versions of: IS-100, Introduction to the Incident Command System, ICS 100; IS-200, Incident Command System for Single Resources and Initial Action Incidents; IS-700, National Incident Management System, An Introduction; and IS-800, National Response Framework, An Introduction	15 hours (in-person)
IS-700.b <i>An Introduction to the National Incident Management System</i> (updated - 6/25/2018)	<a href="https://training.fema.gov/IS/courseOverview.aspx?code=IS-700.b">https://training.fema.gov/IS/courseOverview.aspx?code=IS-700.b</a>	This course provides an overview of the National Incident Management System (NIMS). The National Incident Management System defines the comprehensive approach guiding the whole community - all levels of government, nongovernmental organizations (NGO), and the private sector - to work together seamlessly to prevent, protect against, mitigate, respond to, and recover from the effects of incidents. The course provides learners with a basic understanding of NIMS concepts, principles, and components.	The course is intended for a wide audience of personnel which includes government executives, private-sector and nongovernmental organization (NGO) leaders, and emergency management practitioners, senior elected and appointed leaders, such as Federal department or agency heads, State Governors, mayors, tribal leaders, and city or county officials and other individuals with emergency management responsibilities including prevention, protection, response, recovery and mitigation.	Personnel designated to fulfill ICS roles (e.g., hospital emergency manager, hospital administration, department heads) should take ICS-700 and ICS-100 or equivalent, though additional participants may include the following healthcare organization staff...	None	3.5 hours (web-based)
IS-800.D: <i>National Response Framework, An Introduction</i> (updated - 5/6/2020)	<a href="https://training.fema.gov/IS/courseOverview.aspx?code=IS-800.d">https://training.fema.gov/IS/courseOverview.aspx?code=IS-800.d</a>	The goal of the IS-0800.d, National Response Framework, An Introduction, is to provide guidance for the whole community. Within this broad audience, the National Response Framework focuses especially on those who are involved in delivering and applying the response core capabilities.	The National Response Framework is intended to provide guidance for the whole community. Within this broad audience, the National Response Framework focuses especially on those who are involved in delivering and applying the response core capabilities, including: Private sector partners; Non-governmental organizations (NGOs); Government officials; Community leaders; Emergency management practitioners and First responders	Healthcare organizations should identify personnel whose primary responsibility is emergency management within their organization and have those personnel take ICS-800.	Recommended: IS-700, An Introduction to the National Incident Management System	3 hours (web-based)

<sup>1</sup>NIMS Implementation for Hospitals and Healthcare Systems, ASPR/HPP, 2015.

Objective 5: Implement ICS-700 NIMS: An Introduction, ICS-100: Introduction to ICS, and ICS-200...to appropriate personnel  
Objective 6: Implement ICS-800 National Response Framework (NRF): An Introduction training to appropriate personnel

<sup>2</sup>HHS/ASPR, HPP Capabilities (2017 - 2022).

Capability 1. Foundation for Health Care and Medical Readiness;  
Objective 4: Train and Prepare the Health Care and Medical Workforce;  
Activity 1. Promote Role-Appropriate National Incident Management System Implementation

FEMA and NIMS FAQ's: <https://training.fema.gov/is/isfaq.aspx>